

SOCIAL STUDIES PROGRAMS OF EXCELLENCE AWARD PROGRAM ENTRY CHECKLIST

Programs that fail to meet all established criteria and entry requirements will not be considered. Review criteria (SP-2, 3, 4, 5) and requirements (SP-1) carefully.

Program Entry Checklist (Form SP-8 - this page)

Cover Sheet (SP-6; 2 pages) (including resume or vita)

Abstract (SP-7)

Program Definition and Criteria Fit (how your program meets definition and criteria listed in sections II and III of form SP-2)

Program Curriculum (describes goals, objectives, teaching strategies, assessments, and program implementation - maximum 15 pages).

Required Letters of Support (at least one in each category - refer to SP-1)

Principal, College Dean or other on-site program supervisor;

State Social Studies Curriculum/Program Coordinator (verifying that the program is currently being implemented)

Classroom Teacher or Teacher Educator (that participates in the program)

Other Support Documents (5 document maximum; no longer than 3 pages each - refer to SP-1). Check all that apply:

Letter from student, parent, or community individual or representative

Letter from superintendent, college/university president, or other education program administrator;

Samples of work, teaching portfolios, newspaper articles, information on participants, video tape of program implementation (eight copies of video if submitted).

Eight Sets of all the above listed documentation, each set should be bound with labeled subject dividers (**one original and seven copies**).